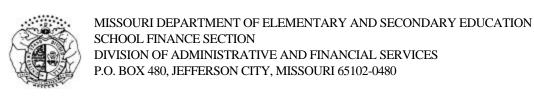
June 25, 2002



## REQUEST FOR ONE-TIME REVISION OF CERTIFICATED SALARY BASE YEAR PERCENTAGE

District Name		County-District Code	Subject Year
base ye	ear percentage should be ch	anged. Attach additional documentation a entation has been received from the reques	ailed explanation on this form explaining why the as needed. Requests for a base year change will ting district. Minimum required documentation
1.	Board Report (ASBR) in a salaries. Remove the high	order to provide a picture of the long-term	based on the district Annual Secretary of the effort provided by the district for certificated ad divide the remaining eight percentages by eight
2.		existing base (average of 1991-92 and 1992) d observations cannot be used to support	-93) percentage is no longer appropriate. Be a request for base year revision.
3.	district's Comprehensive		es, how the expenditures fit the goals of the on the district's goals and students if the district is ary requirements.
4.		ertificated salary percentage. The State B	certificated staff of the district's intent to request a oard shall consider comments from the certificated
followi	ing methods. Indicate how	this notification was provided and enclose	
		resident of each local teacher organization teacher lounge in every building.	1.
	=	ertificated staff mailbox in the district's bu	ildings.
A	notice was mailed to the ho	me address of each certificated staff memb	per.
SUPER	INTENDENT SIGNATURE	DA1	ΓΕ

School Finance